



Brent X. Thurmond

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Clerk of Circuit and County Courts
Wakulla County
3056 Crawfordville Highway
Crawfordville, Florida 32327

March 19, 2012

Dear Customer,

RE: Office Policy- Postage Not Supplied for Return US Mail

It has long been the practice of our Official Records department that we require all entities desiring documents to be recorded in the public record provide a self addressed stamped envelope for the return of the original documents after recording. Not only do we require the self addressed envelope but also adequate postage to return the documents via the US Mail.

Due to changes in the US Postal service policies and the lack of statutory obligation to absorb such postage our office will now hold documents received for recording without envelope or correct postage for return mailing for a period of 90 days, if unclaimed at the end of the 90 day period such documents will be shredded.

Essentially adequate and necessary prepaid postage remains the obligation of the entity requesting recordation and return. If you wish to have your original documents returned please follow the directions herein.

Brent X. Thurmond
Wakulla County Clerk of Circuit Court

AN EQUAL OPPORTUNITY EMPLOYER
E-MAIL: bxt@wakullaclerk.com

Telephone: (850) 926-0905
Facsimile: (850) 926-0938

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